

STUDENT ACKNOWLEDGMENT FORM
INNOVATIVE DIGITAL EDUCATION ALLIANCE (IDEA)

The Innovative Digital Education Alliance (IDEA) sponsors multi-institution, online degree, and certificate programs (idea.edu). Students are provided with high quality instruction by faculty from multiple IDEA partner universities. After admission to the partner institution of their choice, students enroll in courses sponsored by IDEA directly through their home institution. Credits earned are counted at the home institution as regular, not transfer, credits.

Student Information Exchange. To register a student in a class, the home university enters student information into a secure IDEA database. The information includes the student's home institution, student identification number, name, address, phone number, e-mail address, date of birth, gender, ethnicity, citizenship, military status, academic history, and IDEA academic records. Teaching institutions access this information for course enrollment and grade reporting. A teaching institution may also enter a student's personal information into its student information system. A limited number of member university employees are granted access to the database on a need-to-know basis. IDEA does not share student information with outside parties.

Common Price. IDEA courses are offered at a Common Price per credit hour. The IDEA Financial Officers Functional Team reviews the Common Price annually and makes a recommendation to the IDEA Cabinet for approval. The Common Price includes regular tuition and any course, program, facilities or student services fees as well as distance delivery costs. This does not include additional administrative fees incurred by the student, for example, application fees, late enrollment or late payment fees. The Common Price may be higher or lower than regular tuition at the home institution.

Degree Titles. The degree or certificate title printed on the diploma and/or the transcript is determined by each institution and may be different than the IDEA title for the academic program. Students should consult their home institution for the title as it will appear on the diploma or certificate.

Grade Appeals. Grade appeals for all courses will be handled by the teaching institution. Students will not have access to the grade appeal process at their home institution unless it is also the teaching institution for the relevant course.

Academic Integrity. Academic dishonesty undermines the educational experience offered through IDEA, lowers morale by engendering a skeptical attitude about the quality of education and negatively affects the relationship between students and instructors. Students are expected to understand and abide by the academic integrity policy found in the IDEA policy and procedure manual. Teaching faculty members have the prerogative for determining the penalty for academic misconduct in their classes. The procedure for determining the penalty and the process of appeal for the academic penalty will follow the policies and procedures of the teaching institution. The student's home institution may administer remedial action and institutional sanctions using its policies and procedures. Appeal of these additional sanctions will be adjudicated at the home institution.

- I understand _____ (*home university name*) will disclose my personal information in the manner outlined above and hereby consent to said release/use of education records under the Family Education Rights and Privacy Act (FERPA).
- I understand the purpose of sharing student-specific information among my home and teaching universities.
- I understand the Common Price may be higher or lower than the standard tuition at my home institution.
- I agree to substitute the grade appeal process at the teaching institution for my home institution's process.
- I have read and understand the academic integrity policy of IDEA and I agree to abide by this policy.

(Electronic Signature)

(Date mo/dd/yy)

(Print Last Name)

(Print MI)

(Print First Name)